

Address and Utilities

No matter the service it provides, every business needs a verified physical address and 911 registration prior to applying for utilities. Please contact 828-586-7534 or www.jacksonnc.org/9-1-1-addressing

Water & Sewer

To check water and sewer availability for your business, please contact the Tuckasegee Water & Sewer Authority at 828-586-5189 or www.twsanc.us

Internet Service

For high-speed broadband, there are a number of options available:

- **Optimum** (formerly Morris Broadband) at 888-855-9036 or www.optimum.com/NC
- **SkyFi** at 828-354-0010 or getskyfi.com
- **Frontier** at 800-921-8101 or www.getfrontier.com/shop
- **BalsamWest** (Fiber) at 888-225-7266 or www.balsamwest.net

Power

- **Duke Energy** at 800-777-9898 or duke-energy.com
- **Haywood EMC** at 800-951-6088 or haywoodemc.com

Natural Gas

- **Blossman Gas** at 828-586-1588 or www.blossmangas.com/
- **Freeman Gas** at 828-586-9797 or www.freemangas.net/nc-sylva.html
- **Dominion Energy** at 877-776-82427 or www.dominionenergy.com/north-carolina-gas



Additional Resources

Jackson County Chamber of Commerce

www.mountainlovers.com
828-586-2155

Cashiers Area Chamber of Commerce

www.cashiersareachamber.com
828-743-5191

Jackson County Tourism Development Authority

www.DiscoverJacksonNC.com
828-339-1160

Southwestern Commission Council of Governments

www.regiona.org/
828-586-1962

Jackson County Office of Economic Development

www.jacksonthrive.jacksonnc.org
828-631-2240

Jackson County Government

www.jacksonnc.org
828-586-4055

Town of Sylva

www.townofsylva.org
828-586-2719

Main Street Sylva Association

www.mainstreetsylva.org

Town of Dillsboro

www.dillsboronc.info
828-586-1439

Dillsboro Merchant's Association

www.visitdillsboro.org

Entrepreneurial Training

Southwestern Community College and Western Carolina University and serve as great resources for educating and developing entrepreneurs.



JACKSON COUNTY

Business Roadmap



Your Business Starts Here

Perhaps the most pivotal step in starting your business is developing a thorough business plan, choosing a business structure, obtaining financing, and working through all the next steps. The following agencies are a good first step to provide you with free confidential assistance from start to finish:

- **SCC Small Business Center (SBC):**
828-339-4426 www.southwesterncc.edu/sbc
- **WCU Small Business and Technology Development Center (SBTDC):**
828-227-3459 www.sbtdc.org

Business Structure

When starting your business, it is paramount that you choose the proper business structure in order to reduce liability exposure, minimize taxes, and ensure efficiency in financing. Please see www.sba.gov or www.sosnc.gov for aid in choosing.

BUSINESS STRUCTURE SELECTED

Business Name Registration

There is no statewide name registration for sole proprietorships or general partnerships, but you must file a Certificate of Assumed Name in county where you conduct business. Please contact Jackson County Register of Deeds at www.jacksonnc.org/register-of-deeds/home or call 828-586-7530.

BUSINESS NAME REGISTERED

Business Registration

North Carolina Secretary of State Filing Articles of Incorporation or Organization, Registration of a Partnership, or filing an Application for Certificate of Authority to transact business in NC by out-of-state business, call 919-814-5400 or visit www.sosnc.gov/Guides/launching_a_business/register_your_business.

BUSINESS REGISTRATION COMPLETE

Financing

It is critical to the success of your business that you have enough money to operate until your business becomes a success. For a list of lending agencies in the area, please contact the SBC or SBTDC listed above.

FINANCING ARRANGED

Licenses and Permits

The Economic Development Partnership of North Carolina (EDPNC) works to provide a free service for anyone seeking to start a small business in NC. They offer assistance in figuring out what licenses and permits you may need. Visit www.edpnc.com/start-or-grow-a-business/start-a-business or call 800-228-8443.

LICENSES/PERMITS SELECTED

Taxes

Consult your attorney and accountant for tax planning specific to your business. For taxes to consider please visit edpnc.com/start-or-grow-a-business/start-a-business/employer-requirements-business-tax-information/ Please also check with Jackson County and its municipalities for your particular taxation requirements. Businesses are required to remit annual taxes on business personal property. To learn more visit www.jacksonnc.org/personal-property or call 828-586-7540. For federal tax information for your business, visit www.irs.gov/businesses

TAX INFORMATION CHECKED

Location, Zoning, and Signage

The prospective location of your business will affect the steps you will take in respect to zoning and ordinances pertaining to sign regulations and permits. Please contact the Jackson County Planning Office at 828-631-2261 or www.planning.jacksonnc.org The Town of Sylva requires a Business Registration Permit Application for every business located in the Town. Once it is submitted to Town Hall, the Zoning Inspector and Fire Marshall will set up an inspection. Please contact the Town of Sylva at 828-586-2719 or visit www.townofsylva.org The Town of Dillsboro also requires specific permitting for businesses in the city limits. www.dillsboronc.info.

ZONING AND SIGNAGE RESEARCH COMPLETED

Real Estate Data

When choosing the location of your future business, the Jackson County Tax/Mapping Office can aid you in finding land records, maps, aerial photography, and other such information. The Register of Deeds Office can also identify any possible deed or property restrictions. Please contact Jackson County Register of Deeds Office at 828-586-7530 or www.jacksonnc.org/register-of-deeds/

REAL ESTATE RESEARCH COMPLETED

Building Permits

Jackson County must issue a building permit for any new construction, building, home renovation, or change of property use. Please contact Jackson County Permitting and Code Enforcement at 828-586-7560 or visit www.jacksonnc.org/permitting-code-enforcement

BUILDING PERMIT PROCESS COMPLETED

Business Health Permitting

Particular businesses must have a health inspection and permit in order to operate in the state of North Carolina. Please contact Jackson County Department of Health <http://health.jacksonnc.org/environmental-health> or at 828-586-8994. Such businesses include Food Service, Lodging, Bed and Breakfast, Inns, Camps, Child Care Centers, Schools, Nursing Homes, Tattoo Businesses, Any Facility with a Public Pool. Salons and Spas must register with the state of North Carolina at www.nccosmeticarts.com.

HEALTH PERMIT/INSPECTIONS ATTAINED

Accommodations Occupancy Taxes

Businesses providing overnight accommodations such as hotels, motels, bed and breakfasts, campgrounds etc., require an operation permit. Also, businesses under this criterion must submit the proper forms for applicable room occupancy taxes. Airbnb and VRBO collect occupancy and sales tax on your behalf so registration is not required for these listings. To register for occupancy tax, please call 828-631-2251 or www.jacksonnc.org/finance-department/occupancy-tax

REGISTERED TO REMIT ROOM OCCUPANCY TAX

Alcoholic Beverage Permit

Businesses who want to sell alcoholic beverages must apply for an ABC permit with the state of North Carolina. Information can be found at abc.nc.gov/Permit/PermitTypes or call 919-779-0700.

ABC PERMIT APPLICATION FILED

Available Buildings and Sites

For any type of building or site you desire, whether it be a warehouse or a small downtown shop, Jackson County is here to aid you in your search.

For a list of available properties, please contact the Jackson County Office of Economic Development at 828-631-2240. www.jacksonthrive.jacksonnc.org